

### PREFACE

1. The definitions mentioned in the Terms of Use include the privacy policies. Using “AZ Parts” platform or any of its applications by the user after registering his personal data is considered a conclusive approval of this Privacy Policy. In the event that he does not agree to any of the conditions of the User Agreement or the privacy policies within this agreement, the user is bound not to use AZ Parts platform or any of its applications. This also applies if the user is a visitor to the platform or its applications from a country or region where the use of the platform or any of its applications is prohibited in that geographical area.
2. The user undertakes to provide the platform with the personal information required to use the platform or any of its applications, including without limitation the name, phone number, and other similar information that the platform deems necessary.
3. The site stores the information provided by the user and shall not divulge to any third party. It will be only used for the purpose of enabling the customer service of the site.
4. This Privacy Policy describes the type of personal information that is collected from customers, the way the platform uses information, the entities that share that information, as well as the options available to our customers with regard to our use of this information.
5. The Privacy Policy describes the standards that are adopted to safeguard information security, and how our customers communicate with us regarding our special procedures.
6. When the user provides AZ Parts or any of its applications with his personal information, he has agreed to the privacy policies and that the platform collects, uses, and discloses personal information according to what is mentioned in the Privacy Policy. In the event the user does not provide the required information, the platform is not responsible for providing any services, solutions, or products that depend on the collection of that information.

### FIRST: DEALING WITH DATA

The platform safeguards the user's personal information or any other information -whatever its source or content- that are personally identifiable, including: name, address, contact numbers, bank accounts or cards details, as well as photos or videos. In order to achieve this, the platform does the following:

1. Protects the user's personal data from being accessed, disclosed, released, altered, or processed for any other purpose than the legitimate purposes through applying the highest technical and administrative measures in proportion to the nature of these data.
2. Does not use the user's personal data for any purpose other than performing the platform's responsibilities, and not for any other purposes, such as advertising or marketing, without obtaining the explicit and prior consent of the user.
3. If the user's personal data were breached, the platform shall notify the relevant official authorities according to the mechanisms and regulations related thereto, within a maximum period of (three) days from the date of its knowledge thereof. It then clarifies the scope of breach and its effects, and the measures taken to deal with it.
4. The platform shall observe the provisions of the laws and regulations of the protection of data issued by the competent authorities.

### SECOND: INFORMATION SECURITY

1. The platform sometimes asks the user to provide some personal information, such as email address, phone number and other similar information, as well as some of your additional or personal information. The information you enter will be stored in our database forms.
2. The platform has the right to protect user information against unauthorized access, unauthorized alteration, disclosure, or loss of information stored at the platform.
3. The user may be contacted for the purpose of verifying the update of his personal information, and therefore the complete personal information must be provided. The user shall report at any time any incorrect details or updating of old information.
4. The platform does not store its credit card information but rather sends it directly to the financial institution concerned with its processing via encrypted payment gateway system.
5. The user, upon being aware of any breach of his personal data, or discovering any security vulnerability within the platform or any of its applications, must communicate via the e-mail [info@az.parts](mailto:info@az.parts)

### THIRD: STORING INFORMATION

1. The platform stores your personal information on secure and safeguarded servers. In this way, you accept to transfer your personal information and store it on the servers of AZ Parts.
2. AZ Parts takes all necessary precautions to safeguard all user personal information against unauthorized access, use, or disclosure of information.
3. The platform makes every effort to protect the user's data. It is known that the transmission of data via the internet is not completely secure, therefore the platform cannot guarantee the security of the data transmitted to it by the user. Any data transmission is at the user's own risk
4. Once AZ Parts or any of its applications receives your data, all strict security measures and security features necessary will be used to prevent unauthorized access to them.

### FOURTH: YOUR E-MAIL

1. Sometimes we may send information related to promotional offers, marketing information or events, which we think may be of interest to you. The user has the option to opt out of this service if you wish at any time, and you can unsubscribe from our marketing list at any time by clicking on the unsubscribe link within any email we send to you.
2. AZ Parts platform never sells or distributes e-mail addresses of its customers and users to any third party. The platform maintains the content of any e-mail sent to it if it deems it important to its operations or dealings with its customers or user services.

### FIFTH: EXTERNAL PLATFORM LINKS

1. AZ Parts may deal with some external links necessary for the customers and users services, such as links to sites that provide GPS services to the customer in order to provide a better service. The platform provides these links only in order to facilitate the user's business and services.

2. AZ Parts is not responsible for the user's actions on any external websites that may be associated with the platform with any business, services, or solutions. This Privacy Policy applies only to the personal information of the user of AZ Parts platform.
3. The user must read the privacy information of every website, platform, or application he visits if he intends to provide personal information to that party.

### **SIXTH: DISCLOSURE OF INFORMATION**

1. AZ Parts is committed not to disclose any user information to any third party. It will only be used for the platform's customer service purposes. As our customer, we guarantee your security, trustworthiness, and confidentiality.
2. The platform may protect the user by requesting confirmation of some personal data through e-mail, SMS, or WhatsApp. The platform may require proof of the user's identity before providing any information. The platform has the exclusive right to request what confirms the user's identity and reserves the right to refuse to provide the required information if the required proof has not been provided.

### **SEVENTH: AMENDMENTS TO THE PRIVACY POLICY**

1. AZ Parts has the right to make any changes to the Privacy Policy at any time without requesting the user's consent whenever it deems it necessary.
2. Any changes to the Privacy Policy will be posted. If the changes are important and substantive, the user may be notified of them either via e-mail or any other means. Previous versions of the Privacy Policy will be kept in the archive of the platform. The user should review the platform regularly to see any amendments to the Privacy Policy.

### **EIGHTH: ELECTRONIC PAYMENT**

When processing electronic payment, the platform may use a third party to carry out e-payments. Sometimes the user may be asked to submit some information related to the credit card of his bank account. The user may also be requested to submit other data to facilitate the process of delivery of orders and calculate the time required to deliver the order to your address. All of the aforementioned shall be subject to the regulations in force of the Saudi Arabian Monetary Agency and the organizing bodies of the parties licensed to carry out e-payment operations or the authorities regulating the shipping and delivery operations.

### **NINTH: ACKNOWLEDGMENT**

By using the platform's solutions and services or one of its applications, or submitting your personal data to the platform or to the parties that officially and publicly deal with the platform, you are consenting that the platform maintains, uses, and shares these data with the authorized parties to complete the necessary actions as described in this Privacy Policy. Accordingly, the user agrees to use and analyze these data in order to develop and improve the performance of the platform.

### **TENTH: USER RIGHTS**

In the event that the user is concerned about his data, or any breach of his personal data, or if he wants to correct or amend any errors in his personal data, this will be done for free. Please contact us via email at [info@az.parts](mailto:info@az.parts).